



University of Rajasthan Jaipur

SYLLABUS

Ability Enhancement Course (AEC)

Foundation of English Language : A Comprehensive Introduction
English

I & II Semester

Examination-2025-26

Rj/Tan
अतिरिक्त कुलसचिव
राजस्थान विश्वविद्यालय, जयपुर
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Foundations of English Language: A Comprehensive Introduction

2023-24

Semester I

General English

Credit: 2

Duration: 3 hrs

Max. Marks: 50

(40 + 10)

The syllabus aims at achieving the following objectives:

1. Enhancing vocabulary with different types of words
2. Translation from Hindi to English and vice versa
3. Reinforcing selected components of grammar and usage
4. Strengthening comprehension of poetry, prose and short-stories
5. Strengthening compositional skills in English for paragraph writing. CVs and job applications.

The Pattern of the Question Paper will be as follows:

Unit I: Vocabulary and Translation

1. Homophones and Homonyms
2. Translation of 05 Words from Hindi to English
from English to Hindi

(20 marks) (5)

Unit II: Grammar and Usage

3. Elements of a Sentence
4. Tense
5. Punctuation of a Short Passage with 10 Punctuation Marks
(As discussed in Quirk and Greenbaum)

(15 marks) (5)

Unit III: Comprehension

Following Essays and Stories in *Essential Language Skills* revised edition compiled by Macmillan for University of Rajasthan General English B. A. /B. Com./B. Sc.

Candidates will be required to answer 5 questions out of ten questions from the prescribed texts. Each question will be of two (5) marks. (25)

(45 marks) (10)

6. Bernard Shaw *Spoken English and Broken English*
7. Ruskin Bond *Night Train at Deoli*
8. M.K. Gandhi *The Birth of Khadi*

9. The candidates will be required to answer 5 questions from an unseen passage.

10. One vocabulary question of 5 words from the given passage.

(15)
(5)

Unit IV: Compositional Skills

11. Formal Letter and Writing Emails
12. Paragraph Writing

(20 marks) (20)

Recommended Reading:

PJ/Tay
DY Registrar
(Academic)
University of Rajasthan
JAIPUR
2024

Sasikumar, V., Dutta and Rajeevan, A Course in Listening and Speaking-I Foundation Books. 2005.

Sawhney, Panja and Verma eds. English At the Workplace, Macmillan 2003.

Singh, R.P. Professional Communication. OUP. 2004

Judith Leigh. CVs and Job Applications. OUP. 2004

Arthur Waldhorn and Arthur Zeiger, English Made Simple. Upa and Co.

Gunashekar ed. A Foundation English Course for Undergraduates. Book I, CIEFL, Hyderabad.

Quirk and Greenbaum: A University Grammar of English Longman, 1973

Foundations of English Language: A Comprehensive Introduction
2023-24
Semester II

Credit: 2

Duration: 3 hrs

Max. Marks: 50

(40+10)

The syllabus aims at achieving the following objectives:

1. Enhancing vocabulary with different types of words
2. Translation from Hindi to English and vice versa
3. Reinforcing selected components of grammar and usage
4. Strengthening comprehension of poetry, prose and short-stories
5. Strengthening compositional skills in English for paragraph writing. CVs and job applications.

The Pattern of the Question Paper will be as follows:

Unit I: Vocabulary and Translation

1. One Word Substitution, Antonyms & Synonyms
2. Translation of 05 Sentences :from Hindi to English
:from English to Hindi

(25 marks)

(5)

Unit II: Grammar and Usage

3. Transformation of Sentences
 - a. Direct and Indirect Narration
 - b. Active and Passive Voice
4. Modals

(20 marks)

(5)

Unit III: Comprehension
marks)

(10)
(25)
(10)

Following Essays and Stories in *Essential Language Skills* revised edition compiled by Macmillan for University of Rajasthan General English B. A. /B. Com./B. Sc.

Candidates will be required to answer 2 questions out of four questions from the prescribed texts. Each question will be of five (5) marks. **(10)**

5. J.L. Nehru
6. Martin Luther King Jr.

A Tryst with Destiny
I have a Dream

PJ / Jay

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7. The candidates will be required to answer 5 questions from an unseen passage.

8. One vocabulary question of 10 words from the given passage.

Unit IV: Compositional Skills

9. CV's and Job Applications (Cover Letter) and Newspaper Report

(30 marks) (20)

Recommended Reading:

Sasikumar, V., Dutta and Rajeevan, A Course in Listening and Speaking-I Foundation Books. 2005.

Sawhney, Panja and Verma eds. English At the Workplace, Macmillan 2003.

Singh, R.P. Professional Communication. OUP. 2004

Judith Leigh. CVs and Job Applications. OUP. 2004

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Gunashekar ed. A Foundation English Course for Undergraduates. Book I, CIEFL, Hyderabad.

Quirk and Greenbaum: A University Grammar of English Longman, 1973

H. Jay

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